

# The Madge Tate Service Award 2018

## Introduction

Included in this document is the following important information for nominators to read prior to completing the nomination form:

- About the award
- Selection process and presentation
- Nomination process and guidelines
- About the nomination form
- Submitting your nomination
- Selection criteria
- Eligibility criteria
- Nomination form

## About the Award

Established in 1994, the Madge Tate Service Award is named after the late Madge Tate who was a member of Croydon Auxiliary from 1932 until her passing in 1992.

For many of those years, Mrs Tate served as either President or Secretary of the Croydon Auxiliary.

Over her 60 years of Auxiliary membership, Mrs Tate demonstrated extraordinary and inspiring dedication, overcoming obstacles of distance, family commitments and, at times, ill-health to make an outstanding contribution to The Royal Children's Hospital (RCH) as a volunteer fundraiser.

This prestigious award is a means of recognising an eminent Auxiliary member's dedicated and extraordinary service to The Royal Children's Hospital Auxiliaries.

## Selection process and presentation of the award

The Auxiliaries Executive Committee (AEC) is the selection panel for the Madge Tate Service Award.

Nominations are discussed by the AEC at its June meeting each year.

The Madge Tate Service Award aims to reflect the Auxiliaries' diversity and endeavours to include representatives from across Victoria, varying cultural backgrounds and demographics, and a wide range of fields of service, expertise and endeavour within volunteer fundraising.

Decisions about recipients of the Madge Tate Service Award are dependent on the quality of nominations in any given year. Multiple awards may be presented in one year. The AEC reserves the right only to confer the award if an exceptional candidate is nominated.

Recipient/recipients are chosen at the discretion of the AEC, based on the information provided in the nomination form.

Presentation of the Madge Tate Service Award will take place at the Auxiliaries Annual General Meeting each year.

### **Nomination process and guidelines**

It is a great honour to be nominated for the Madge Tate Service Award. This is an opportunity to recognise and reward someone who makes you proud to be an Auxiliary member.

Nominations for the award can be submitted by:

- An Auxiliary
- An individual member of an Auxiliary
- The Royal Children's Hospital Foundation
- The Royal Children's Hospital

You are invited to nominate any Auxiliary member who you believe makes The Royal Children's Hospital Auxiliaries stronger and better for their presence and involvement.

To be eligible, the nominee must meet the Selection Criteria as detailed in this document, and have been an active member of an Auxiliary for at least 5 years.

Presentation of the award won't be based on the amount of money raised by an Auxiliary or member.

An individual need only be nominated once to be considered. The number of nominations received per nominee bears no weight in their selection.

The successful nomination will be selected by the AEC and their decision is final.

All nominations will remain confidential. Closing date for nominations is 30 May each year.

If you need assistance submitting a nomination, please contact the Auxiliaries Administration Liaison

[lucia.dimaio@rch.org.au](mailto:lucia.dimaio@rch.org.au) or 03 9345 5188

### **Nomination form**

All nominations are to be submitted on the Madge Tate Service Award Nomination Form.

Please ensure the nomination form is completed correctly. Incorrect or incomplete forms will not be eligible for consideration.

Please provide as much accurate information as possible. Your nomination form will be presented to the AEC for consideration.

### **Submitting your nomination**

Submit nominations by the closing date by email (preferred):

[lucia.dimaio@rch.org.au](mailto:lucia.dimaio@rch.org.au)

Or by post to:

Lucia Di Maio  
Auxiliaries Administration Liaison  
RCH Foundation  
Level 2, 48 Flemington Road  
Parkville, VIC 3052

# AUXILIARIES

— SINCE 1922 —

## Selection Criteria

In choosing the recipients of the Madge Tate Service Award, regard is given to the nominee's achievements in the year immediately prior to receiving the award, as well as their past achievements and ongoing contribution to The Royal Children's Hospital Auxiliaries, the hospital itself, and by extension, the wider Victorian community.

The selection criteria are:

- **Involvement and engagement**  
Membership of an Auxiliary for at least five years and engagement across varied facets of volunteer fundraising for her/his Auxiliary and the Auxiliary community.
- **Leadership and innovation**  
An inspirational role model for the Auxiliary community. Demonstrated leadership, generosity of spirit, innovation and creativity and contribution to the Auxiliary community.
- **Exceptional and extraordinary service**  
Demonstrated excellence in the field of volunteer fundraising and dedication to make an outstanding contribution to The Royal Children's Hospital Auxiliaries.
- **Achievement and accomplishment**  
Demonstrated success in making a significant contribution to the success of his/her Auxiliary and the Auxiliary community.

## Eligibility Criteria

- Nominees must be an Auxiliary member
- Self-nominations will not be accepted
- Unsuccessful nominees may be re-nominated in subsequent years
- Groups of people or couples will not normally be eligible although in exceptional cases the AEC reserve the right to consider such nominations
- Absolutely no weight is given to the number of times a person is nominated.

## 2018 Madge Tate Service Award Nomination

### Nominee details

Name	
Auxiliary	
Position (if applicable)	
Address	
Phone	
Email	
Length of Auxiliary membership	

### Details of Nomination

Tell us about your nominee. Please provide as much accurate information as possible. Use separate paper if necessary, but please ensure that you have provided the information required. Incomplete forms will not be eligible for consideration. This form is what will be presented to the Auxiliaries Executive Committee for consideration.

Please provide information on how the nominee demonstrated excellence in volunteer fundraising contributing to the success of all RCH Auxiliaries. Include personal attributes that make her or him a leader and an inspirational role model.

**Your details** – Please provide the details of the person making the nomination

Name	
Auxiliary / Organisation	
Position (if applicable)	
Address	
Phone	
Email	

**Second**er – Please provide the details of another Auxiliary member who supports this application.

Name	
Auxiliary / Organisation	
Position (if applicable)	
Address	
Phone	
Email	

**Declaration**

I/we, the undersigned submit the above nomination for the Madge Tate Service Award. The information provided is in good faith and is correct to the best of my/our abilities. I/we understand that all nominations for the award will be considered on the information provided. The successful nomination will be selected by the Auxiliaries Executive Committee and their decision will be final.

Signature		Date	
Signature		Date	

Submit nominations by the closing date by email (preferred) [lucia.dimaio@rch.org.au](mailto:lucia.dimaio@rch.org.au) or post to:  
 Lucia Di Maio  
 Auxiliaries Administration Officer  
 RCH Foundation  
 Level 2, 48 Flemington Road  
 Parkville, Vic 3052

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